Appendix S

Center for Professional Development

I.   Introduction

The mission of the Center for Professional Development (CPD) is to offer high quality technology oriented degree programs for working professionals holding associates or bachelor degrees and non-degree programs for working professionals and international students unable to commit their time for a full degree program. Students may also enroll in CPD programs as full-time students and may enroll in CPD degree programs after taking regular IIT courses.

II. Degrees and Courses Offered

CPD offers bachelor degree completion programs and professional master degree programs in collaboration with academic units at IIT.   CPD will offer professional learning non-degree courses in several areas and with collaboration from other academic units at IIT. It will also offer exam review courses each semester for various professional examinations.

CPD will develop new programs that meet the market needs of the community, are consistent with the standards set by other programs at IIT and are developed in collaboration with various academic units at IIT. The focus of any new degree programs will be on bachelor degree completion programs and professional master degree programs with strong enrollment markets.

Non-degree programs will continue to be developed to meet market needs in continuing education. CPD will depend on the regular IIT faculty to offer these courses.

III.   Academic Standards

CPD employs the same admission standards used by IIT for undergraduate transfer students and for professional graduate degree students. Each degree program offered by CPD, whether bachelors completion or professional masters, will have an oversight plan, with at least threefive tenured faculty members identified to serve on an oversighta program management committee. This plan must be in place before the degree program is presented for approval. All degrees offered by CPD must be approved following the process for approval of any other IIT degree.

A CPD bachelors completion degree must be presented to the Undergraduate Studies Committee for approval. The material presented in support of the degree must include the oversight plan which should include the names of the tenured members of the faculty who will serve on the oversight program management committee.

A CDPD professional masters program must be presented to the Graduate Studies Committee for approval. The material presented in support of the degree must include the oversight plan which should include the names of the tenured members of the faculty who will serve on the oversight program management committee.

The program management oversight committee shall provide advice in construction of the degree program and must approve the degree program before it is forwarded for consideration to the Undergraduate or Graduate Studies Committee.

The oversight program management committee must approve any new courses or any other changes to the degree program, including changes in the curriculum. The committee must also approve the appointment of any full-time faculty employed to teach courses in the degree program and must approve any renewal of such appointments. The program managementoversight committee shall have responsibility for any other academic matters normally handled by the faculty of an academic unit.

Each masters degree program offered by CPD will be reviewed by the Graduate Studies Committee on the same schedule as other masters degree programs offered by the university. Bachelors degree programs will be subject to the same requirements for review and approval by the Undergraduate Studies Committee as other undergraduate degree programs offered by the university.
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IV. Organizational Structure and Faculty

The Director of the Center for Professional Development serves in a capacity similar to that of a dean, with program directors reporting to the Director. The Director must be a tenured member of the IIT faculty. Like a department chair, each program director has administrative and program leadership responsibility for a content-centered collection of programs. ~~While a program director need not be a tenured IIT faculty member, P~~program directors should be full time ~~employees~~ Category I or Category II faculty members with administrative and teaching responsibilities.

CPD uses regular IIT faculty as teachers, including full and part-time, tenured and non-tenured faculty members as well as adjuncts. All CPD faculty members must have earned at least a master degree and have substantial working experience.   CPD faculty will be hired according to the same discipline-appropriate standards as faculty in regular IIT academic units.

V. Identification of Degrees, Courses and Certificates

Any materials describing or referring to courses offered by CPD will clearly identify the degrees and/or courses as being offered by the Center for Professional Development. In addition, the IIT Bulletins and Course Schedules will list the courses separately and identify them as being offered by CPD. Diplomas and transcripts will identify degrees and courses earned in CPD.